Working Student: Operations Manager

tilibit nanosystems is building a DNA nanotechnology sensor platform with the potential to disrupt industries like proteomics and DNA sequencing. We engineer structures made from DNA that have the ability to act as nano-scale machines. To learn more about what we're doing, check out our SPRIND Article and podcast #22 or this TEDx talk with tilibit co-founder Prof. Hendrik Dietz.

We have recently reached important technological achievements, conducting joint R&D projects with major biotech companies and becoming one of six projects backed by SPRIND (the German Federal Agency for Disruptive Innovation).

Over the coming months and years we will scale our operations significantly to achieve the next technological milestones and develop a variety of commercial applications for our technology. To support our growth, we are looking for an Operations Manager to coordinate and oversee our organization's operations. Your responsibilities include managing operations, supporting strategy development, and improving performance.

At tilibit you will
- Improve operations management systems, processes and best practices
- Develop reliable workflows and task automations for all departments
- Evaluate and negotiate with collaboration partners, vendors, and service suppliers
- Be part of an interdisciplinary team that leads in the field of DNA nanotechnology
- Have a flexible work schedule with 15 to 20 hours per week
- Have the opportunity to transition to a full-time position

Your ideal profile
- Student with strong record of academic achievement
- Knowledge of organizational effectiveness and operations management
- Independent, proactive, creative and results-oriented
- Comfortable finding necessary information on your own
- Proficient with automation and spreadsheet tools
- Able to communicate well with diverse stakeholders
- Excited about working in a fast-growing startup
- Fluent in English and German

We offer
- Flexible hours depending on course and exam schedule
- A high degree of independence and responsibility
- Diverse and challenging tasks in a fast-growing startup
- Opportunities to grow within the organization
- Above-average remuneration
- A supportive team

Apply here